



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**\*REVISED 05-13-2016**

**"Jefferson County: Responsible government  
advancing quality of life"**

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

## MEMORANDUM

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** May 10, 2016

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of May 16, 2016

<b>May 16, 2016 Monday</b>	<p><b>*Planning and Zoning Committee – Site Inspections (Agenda Revised)</b></p> <p>Intercounty Coordinating Committee (ICC)</p>	<p>8:00 a.m.</p> <p>9:30 a.m.</p>	<p><b>Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson</b></p> <p>Sauk County Board Room West Square Bldg, 505 Broadway, Rm 326 Baraboo</p>
<b>May 17, 2016 Tuesday</b>	Bridges Federated Library System Board	6:00 p.m.	Johnson Creek Public Library 125 Lincoln St, Johnson Creek
<b>May 18, 2016 Wednesday</b>	Land and Water Conservation Committee	8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
<b>May 19, 2016 Thursday</b>	<p><b>*HOME Consortium Board (Agenda Added)</b></p> <p>Planning and Zoning Committee – Public Hearing</p> <p>Historic Sites Preservation Commission</p>	<p>9:00 a.m.</p> <p>7:00 p.m.</p> <p>7:00 p.m.</p>	<p><b>Waukesha County 515 W. Moreland Blvd, Rm G55, Waukesha</b></p> <p>Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson</p> <p>UW Extension 864 Collins Rd, Jefferson</p>
<b>May 20, 2016 Friday</b>	No Scheduled County Meetings		
<b>May 21, 2016 Saturday</b>	<b>*Lake Ripley Management District (Agenda Added)</b>	9:30 a.m.	<b>Oakland Town Hall N4450 CTH A, Cambridge</b>
<b>May 22, 2016 Sunday</b>	No Scheduled County Meetings		

**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**SITE INSPECTIONS**

**\*REVISED 5/13/16**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**ROOM 203, COUNTY COURTHOUSE**  
**311 S. CENTER AVE., JEFFERSON, WI 53549**  
**8:00 A.M. ON MONDAY, MAY 16, 2016**

1. **Call to Order**
2. **Roll Call (Establish a Quorum)**
3. **Certification of Compliance with the Open Meetings Law**
4. **\*Election of Officers**
5. **Approval of the Agenda**
6. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
7. **Communications**
8. **Site Inspection Across from W4932 Horseshoe Road in Response to Request by Nicky and Buffy Uglow to Replace a Home which was Removed in 1973 at More than 100 Feet from its Original Location. The property is in the Town of Watertown on PIN 032-0814-1311-000.**
9. **Site Inspections for Petitions to be Presented in Public Hearing on May 19, 2016:**  
R3879A-16 & CU1875-16 – Edward & Colleen Dionne to sanction the Circle K Campground and allow expansion of up to 100 new sites at W1316 Island Rd in the Town of Palmyra, PINs 024-0516-0941-000 and 024-0516-1944-000

R3880A-16 – James Masters/R&H Masters Trust Property to rezone 1.3 acres of PIN 010-0515-0343-001 owned by the R & H Masters Trust to add it to the existing A-3 zone at **W3622 Lower Hebron Rd** owned by James & Kerrie Masters. The property is in the Town of Hebron.

R3881A-16 – Lorraine Millette/Gerard & Lorraine Millette Trust property to create a 5- acre farm consolidation lot around the home at **W3728 State Road 106** in the Town of Hebron from part of PIN 010-0615-3344-000.

R3882A-16 – Lawrence Geoghegan to create a 1.59-acre farm consolidation lot around the home at **N7550 County Road D**, Town of Watertown on PIN 032-0815-3514- 000 (40 Acres).

R3883A-16 – Scott & Teresa Gimler/Richard G & Joann Gimler Trust Property to create a 1.16-acre residential building site from part of PIN 032-0815-1324-000 (41.19 Acres) across from **N8728 River Road** in the Town of Watertown.

R3884A-16 – Steven Mode on the Laurie Forseth property to rezone 2.79 acres for a new residential building site on the south side of Koch Road, across from **W3018 Koch Road** in the Town of Hebron, on PIN 010-0515-1112-000 (12 Acres).

R3885A-16 & R3886A-16 – Steven Mode on the Laurie Forseth Property to create an A- 3, Rural Residential lot of 3 acres around the home at **W3018 Koch Rd** and a new 1.88- acre residential building site adjacent to it on **Ehlert Road**. Create two Natural Resource zones between the Bark River and those A-3 lots, one of 2 acres and one of 2.61 acres. These requests are all from PIN 010-0515-1112-000 (12 Acres) in the Town of Hebron.

R3887A-16 & R3888A-16 – Kory Sukow to rezone approximately 0.39 acre of PIN 008- 0715-1644-004 (8.21 Acre) to A-3 to add it to an adjoining A-3 zoned lot at **N6111 Coffee Road**. Rezone the balance of PIN 008-0715-1644-004, approximately 7.82 acres to Natural Resources. The site is in the Town of Farmington.

R3889A-16 –William Lensmire to rezone PIN 012-0816-0842-002 (2.208 Acres) at **W1897 Gopher Hill Road** to A-1 for it to be incorporated into adjoining A-1 zoned property. The site is in the Town of Ixonia.

CU1876-16 – Sylvie Dahnert requests conditional use to allow up to 8 dogs as a kennel for household pets at **W3672 Lower Hebron Road**, Town of Hebron. The site is on PIN 010-0515-0333-001 (5 Acres) and is zoned A-3, Agricultural/Rural Residential.

CU1877-16 – Tim Otterstatter/JTO Properties LLC requests conditional use to allow an event facility as an adaptive reuse of a pre-1970 barn at **W2763 East Gate Drive** in the Town of Watertown, The site is on PIN 032-0815-1231-000 (37.14 Acres) and is zoned A-2, Agricultural and Rural Business.

## **10. Adjourn**

**If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).**

*A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.**

*A digital recording of the meeting will be available in the Zoning Department upon request.*



# *Intercounty Coordinating Committee*

## Columbia, Dodge, Green Lake, Jefferson, Marquette & Sauk Counties

### MEETING AGENDA & PROGRAM

**Officers:**

Chairman

Russell Kottke  
Dodge County  
W8542 Laurel Hill Road  
Fox Lake, WI 53933

Vice Chairman

Andy Ross  
744 S. Main Street  
Poynette, WI 53955

Secretary / Treasurer

Dodge County UW-Extension  
127 E Oak Street  
Juneau, WI 53039

**Member Contacts:**

Columbia County

Vern E. Gove  
400 Dewitt Street  
Portage, WI 53901

Dodge County

Russell Kottke  
W8542 Laurel Hill Road  
Fox Lake, WI 53933

Green Lake County

Jack Meyers  
N 665 Fountain Lane  
Dalton, WI 53926

Jefferson County

Jim Schroeder  
539 E Reinel Street  
Jefferson, WI 53549

Marquette County

Bob Miller  
N1305 18<sup>th</sup> Rd  
Dalton, WI 53926

Sauk County

Marty Krueger  
346 Warren Avenue  
Reedsburg, WI 53959

**Mailing Address:**

UW-Extension  
127 E Oak Street  
Juneau, WI 53039

<b>DATE:</b>	Monday, May 16, 2016
<b>TIME:</b>	9:30 AM
<b>PLACE:</b>	Sauk County Board Room (Rm 326) West Square Building 505 Broadway, Baraboo, WI 53913

<b>9:00 AM</b>	<b>Gathering</b>
<b>9:30 AM</b>	<p>Call to Order</p> <p>Pledge of Allegiance</p> <p>Certification of Open Meeting Notice</p> <p>Election of ICC Officers</p> <p>Adoption of Agenda</p> <p>Approval of Previous Meeting Minutes</p> <p>Reports from Visiting Legislative Officials</p> <p>Update of County Issues – WCA</p> <p>Open Discussion of County Issues</p>
<b>10:30 AM</b>	<p>Program Topic: <b>Placemaking in Sauk County: Attracting and Retaining Young Skilled Workers</b></p> <p><i>Marty Krueger, Sauk County Board Chair</i>  <i>Kristin Runge, UWEX Community Development Specialist</i>  <i>Jen Erickson, UWEX Community Development Educator &amp; Brian Simmert, Sauk County Conservation Planning and Zoning Sr. Planner</i></p> <p>Open Discussion of County Issues Continued</p> <p>Adjourn</p>



741 N. Grand Ave., #210  
Waukesha, WI 53186

P 262.896.8080  
W [bridgeslibrarysystem.org](http://bridgeslibrarysystem.org)

## Regular Board Meeting

DATE: Tuesday, May 17, 2016  
TIME: 6:00 p.m.  
PLACE: Johnson Creek Public Library  
125 Lincoln Street  
Johnson Creek, WI 53038

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Bridges Library System office (262-896-8080) at least 72 hours in advance.

### AGENDA

1. Call to Order
2. Comments from the Public
3. Correspondence
4. Approve Minutes of April 2016 Meeting - Action
5. Approve Payment of Monthly Invoices - Action
6. Review Financial Reports
7. Reports: APL, Resource Library, Staff, Director
8. Report on Compliance of Mukwonago Community Library
9. Approve Grant Application for Southeastern Wisconsin Youth & Special Services Continuing Education Support Project – Action
10. Review Bridges Library System Strategic Plan - Discussion
11. Confirmation of Next Meeting: Tuesday, June 21, 2016 (Watertown Public Library)
12. Adjournment

**Serving the libraries of Waukesha and Jefferson Counties**

OUR MISSION: Improving member libraries through leadership, collaboration, & support

***Jefferson County Land & Water Conservation Committee Agenda  
"Working Together to Protect & Enhance the Environment"***

***Jefferson County Courthouse  
311 S Center Ave, Rm 112  
Jefferson, WI 53549-1701***

***Wednesday, May 18, 2016 @ 8:00 am***

***Committee Members: Matthew Foelker, Peter Hartz, Ed Morse, Gregg Patrick, Laura Payne, Frank Anfang (FSA Rep), and Margaret Burlingham***

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Election of Committee Chairman, Vice-Chairman & Secretary
4. Certification of Compliance with the Open Meetings Law
5. Introduction of New Committee Members
6. Set Meeting Schedule - Start Time & Dates
7. Approval of the May Agenda
8. Approval of the March 16, 2016 Meeting Minutes
9. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
10. Communications
11. Department of Agriculture, Trade & Consumer Protection (DATCP) May 2016 Report
12. Natural Resources Conservation Service (NRCS) Report
13. Land & Water Conservation Committee (LWCC) Overview of Departmental Operations
14. Discussion on a New Meeting Structure with regards to the Merger of the Farmland Conservation Easement Commission with the Land & Water Conservation Committee
15. Discussion and Possible Action on Purchase of Agricultural Conservation Easements (PACE) applications - Cliff Haberman, Town of Milford
16. Discussion and Possible Action on Purchase of Agricultural Conservation Easements (PACE) applications - Greg Wilke, Town of Waterloo
17. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements - Burlingham Donated Easement
18. 2016 Annual Tree Sale Report
19. Discussion on Snowmobile Trail Access on County Property
20. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
21. Discussion and Possible Action on Cancellations of Notices of Noncompliance - FPP
22. Review of the Monthly Financial Report (March)
23. Discussion and Possible Action on the Appointment of Walt Christensen to the Lake Ripley Management District
24. Discussion on Items for the Next Agenda
25. Next Scheduled Meeting: (Tentative)
  - June 15, 2016 @ 8:00 am in Room 112
26. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.



C/o Waukesha County CDBG Program  
Lead Agent  
515 W. Moreland Blvd.  
Waukesha, WI 53188  
1.262.896.3370 (direct)  
1.262.896.8510 (fax)

C/o Wisconsin Partnership for Housing Development, Inc.  
Program Administrator  
121 South Pinckney Street Suite 420  
Madison, WI 53703  
1888.318.4486 (toll –free)  
1.608.258.5560 (direct)  
1.608.258.5565 (Fax)

The HOME Consortium  
Board of Directors Meeting  
Thursday, May 19, 2016  
Waukesha County Administrative Building  
515 W. Moreland Blvd. **Rm G55**  
Waukesha, WI 53188  
@ 9:00 A.M.

### **AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes from the April 21, 2016 Board Meeting
4. Public/Staff Comment
5. WI Partnership Fund Balance Report
6. Housing Counseling
7. 2017 HOME Allocation
8. Adjournment

**All agenda items are potentially actionable**

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 48 hours prior to meeting.

**NOTICE OF PUBLIC HEARING**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**SUBJECT:** Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

**DATE:** Thursday, May 19, 2016

**TIME:** 7:00 p.m. (*Courthouse doors will open at 6:30*)

**PLACE:** Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law Requirements**
4. **Approval of Agenda**
5. **Explanation of Public Hearing Process by Committee Chair**
6. **Public Hearing**

**NOTICE IS HEREBY GIVEN** that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, May 19, 2016, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS**

**R3879A-16 & CU1875-16 – Edward & Colleen Dionne:** Rezone all of PINs 024-0516-0941-000 (40 Acres) and 024-0516-1944-000 (40 Acres) to sanction Circle K Campground and allow expansion of up to 100 new sites at **W1316 Island Road** in the Town of Palmyra.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

**R3880A-16 – James Masters/R&H Masters Trust Property:** Rezone 1.3 acres of PIN 010-0515-0343-001 (45.7 Acres) owned by the R & H Masters Trust to add it to the existing A-3 zone at **W3622 Lower Hebron Rd** owned by James & Kerrie Masters. The property is in the Town of Hebron.

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**FROM A-3, AGRICULTURAL/RURAL RESIDENTIAL TO A-1, EXCLUSIVE AGRICULTURAL**

**R3889A-16 – William Lensmire:** Rezone PIN 012-0816-0842-002 (2.208 Acres) at **W1897 Gopher Hill Road** to A-1 for it to be incorporated into adjoining A-1 zoned property. The site is in the Town of Ixonia.

**CONDITIONAL USE PERMIT APPLICATIONS**

**CU1876-16 – Sylvie Dahnert:** Conditional use to allow up to 8 dogs as a kennel for household pets at **W3672 Lower Hebron Road**, Town of Hebron. The site is on PIN 010-0515-0333-001 (5 Acres) and is zoned A-3, Agricultural/Rural Residential.

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*A recording of the meeting will be available from the Zoning Department upon request.*

Further information about Zoning can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)

**Agenda**  
**Jefferson County Historic Sites Preservation Commission**  
**UWEX Building**  
**864 Collins Rd**  
**Jefferson, WI**  
**Thursday, May 19, 2016**  
**7:00 p.m.**

Commission Members: Cindy Arbiture, Chair  
Robert Birmingham, Vice-Chair  
Julia Ince - Secretary  
Ed Morse, Jefferson Co. Board Representative  
James Levy  
Michael Opager  
John Molinaro

1. Call to Order
2. Attendance
3. Certification of compliance with the Open Meeting Law
4. Review of agenda
5. Approve the meeting minutes from April 21
6. Communications
7. Citizen Comments

**New Business**

8. Discussion, Jefferson County Potter's Field, Pauper's Cemetery
9. Discussion, Pohlmann Park silo, Jefferson Co. Parks Dept.
10. Discussion of strategic planning session in April with Steve Grabow
11. Updating our commission forms on the Jefferson County website
12. Establishing the formal requirements for cancelling our commission meetings
13. Recruiting new board members

**Old Business**

14. Legacy contract update
15. Discussion of adding Jefferson County information from Wisconsin Historical Society's Architecture and History Inventory (AHI) database, to a layer of the Jefferson County GIS map system
16. Next Commission meeting date; June 16, 2016
17. Future agenda items

Adjourn



**Lake Ripley Management District Meeting of the  
Board of Directors May 21, 2016  
9:00 A.M. at Oakland Town Hall**

- I. Call to Order and Roll Call
- II. Public Comment
- III. Approve Minutes of Last Meeting (April 16, 2016) IV Treasurer's Report
- V. Lake Manager's Report
- VI. Old Business
  - A. Discussion and possible action on Town of Oakland Rain Garden Maintenance
- VII. New Business
  - A. Discussion and possible action on Sylvan Mounds 1st Addition Native Planting Bids
  - B. Discussion and possible action on Woodland Invasive Species Control Bids
  - C. Discussion and possible action on Willerup Savannah Seeding Bids
  - D. Discussion and possible action on Outlet Rubble Dam and Water Levels
- VIII. Correspondence/Announcements
- IX. Adjournment